

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, December 14, 2016

Present: Matthew V. Moore, Chairman
Kevin J. Sheehan, Vice-Chairman
Richard B. McGaughey, Associate
Daniel R. Lee, Associate

Absent: Daniel F. Moriarty, III, Clerk

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
Paul Digirolamo, Town Treasurer/Collector
Luke McFadden, Fire Chief
William Smith, Chief of Police
Benjamin Ecord, Superintendent of Public Works
Stephan Hooke, Communications Director

The meeting was called to order at 7:00 p.m. by Chairman Moore, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Sheehan, second by Mr. Lee, to accept the minutes of the regular session of Wednesday, November 9, 2016, as printed

VOTE: 4:0

MOTION: By Mr. Lee, second by Mr. Sheehan, to accept the minutes of the executive session of Wednesday, November 9, 2016, as printed

VOTE: 4:0

CHANGE OF HOURS ON PACKAGE STORE LICENSE AT 31 NORTH FRANKLIN ST.:

Mohammad Parveg, the Manager of the Wine & Malt Package Store License in the name of Ayat Corp. dba T. Square Food Shop, was present. He explained that he would like to open at 8:00 am Monday – Saturday. He is currently licensed to open at 9:00 am on those days.

MOTION: By Mr. Lee, second by Mr. Sheehan, that the Board of Selectmen grant the request for an 8:00 am opening Monday through Saturday on the Retail Package Store License to Expose, Keep for Sale, and to Sell Wine and Malt Beverages in the name of Ayat Corp. dba T Square Food Shop, 31 North Franklin St. All other hours remain unchanged.

VOTE: 4:0

Mr. Gordon explained an agreement, in the amount of \$45,000.00, for the engagement of the services of Mark Bobrowski, Esq. for the Recodification of the Town's Zoning By-Laws. A working group will be established at an upcoming meeting.

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen authorize the Chairman to execute, on behalf of the Town of Holbrook, an Agreement dated

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of December 14, 2016*

December 14, 2016, by and between the Town of Holbrook and Attorney Mark Bobrowski for the Recodification of the Zoning By-Law

VOTE: 4:0

A letter was received from the Massachusetts State Lottery Commission notifying the Board that Holbrook Center Package at 41 Plymouth Street was being offered KENO TO GO. If the Board objects, it must do so in writing within 21 days. No objections were raised, and the Board took no action.

Treasurer/Collector Paul Digirolamo requested the approval of the Board on issuing a Bond Anticipation Note for water projects. Mr. Ecord explained that the Pond Street water project is done, the standpipe is being inspected and studied to see what is needed, and the Great Pond Dam needs to be reinforced.

MOTION: By Mr. Moore, second by Mr. Lee, that the Board of Selectmen approve the issue of a Bond Anticipation Note (BAN) in the amount of \$1,166,856.00 for the Pond Street Water Project, the Standpipe Project and Inspection, and the Tri Town Dam Project

VOTE: 4:0

It was explained that the Tri Town Water Board is entering into a contract with CDM Smith, Inc. for bidding and construction phase services related to the rehabilitation of the Great Pond Dam, and it requires the approval of the Board.

MOTION: By Mr. Moore, second by Mr. Lee, that the Board of Selectmen Execute a Contract Between the Tri-Town Water Board and CDM Smith, Inc. for Professional Services Related to the Great Pond Dam Rehabilitation Project, with the total contract not to exceed \$105,000.00, and Holbrook's share of the cost to be 15%

VOTE: 4:0

Superintendent Ecord asked that the Board enter into an agreement with P. A. Landers, Inc., for the supply of the WINTER WASHED SAND FOR ICE CONTROL. Landers was the low bidder.

MOTION: By Mr. Lee, second by Mr. Sheehan, that the Board of Selectmen authorize the Chairman to execute an Agreement Between the Town of Holbrook and P.A. Landers, Inc. for the purchase and supply of Washed Sand for Ice Control for the period beginning on December 1, 2016 and ending on June 30, 2017

DISCUSSION took place about potential issues with this contract. This item was postponed until the next meeting. NO ACTION OR VOTE was taken.

Chief Smith spoke about the need for a full-time Deputy Chief, or second in command, for the Police Department. The position would be open first within the Department, then would go outside, if necessary. The position, being outside the union, could investigate and resolve all issues within the Department. The Chief is working toward accreditation for the Department, and this position is needed.

MOTION: By Mr. Moore, second by Mr. McGaughey, that the Board of Selectmen support Chief Smith's proposal for a Deputy Chief for the Holbrook Police Department

VOTE: 4:0

ANNUAL LICENSE RENEWALS:

MOTION: By Mr. Lee, second by Mr. Moore:

I move that the Board of Selectmen approve the renewal of the following licenses effective January 1, 2017 through January 1, 2018 provided that all taxes, fees, assessments, betterments and any other municipal charges are paid to date.

Used Car Dealer's License – Class II:

1. Richard Savary, Pine Hill Service Station, Inc.
2. MIKMAR, Inc. dba Regal Motors, Mike Liuzzi
3. Friends Automotive, Inc., Michael A. Fitzgerald, President
4. O'Brien Car Care, Inc., William J. O'Brien, President
5. David J. Salvaggio, Pro-Built Transmissions, Inc. dba Weymouth Street Auto Sales
6. Richard E. Federico, President, Revitalize Auto Reconditioning, Inc.
7. T and D Classic Cars, Inc., David McAlpine, Treasurer
8. Basic Auto Rental, Inc. dba PJ's Auto Sales, Robert Cunha
9. ND Autos, Inc. dba Barga Motors, Masoud S. Buisir, President

Motor Vehicle Junk License – Class III:

1. Stephen Hill dba Holbrook Auto Body

VOTE: 4:0

MOTION: By Mr. Moore, second by Mr. Sheehan:

I move that the Board of Selectmen approve the renewal of the following Taxi/Livery Licenses effective January 1, 2017 through December 31, 2017 provided that all taxes, fees, assessments, betterments and any other municipal charges are paid to date.

1. Susan L. Mann dba Mann's Livery Service
2. John Messia dba Mr. John's Limousine Service
3. Kevin McGrath dba Colonial Livery Service of Holbrook

VOTE: 4:0

MOTION: By Mr. Sheehan, second by Mr. Lee:

I move that the Board of Selectmen approve the renewal of the following Common Victualler Licenses effective January 1, 2017 through December 31, 2017 provided that all taxes, fees, assessments, betterments and any other municipal charges are paid to date.

1. Evangelos Yiannousas, Highland Pizza & Calzone, Inc. dba Vinny's Pizzeria & Ice Cream
2. Dimitrios Tombros, H & J Tombros, Inc. dba Holbrook House of Pizza
3. Stanney's of Holbrook, Inc.
4. Marylou's News, Inc.
5. AJB Ventures dba Corner Grill and Pizzeria
6. Thomas Palmer dba T's Cafe
7. Brookville Restaurant Group LLC dba Brookville House of Pizza
8. TBD Pizza, Inc. dba Domino's
9. Robert Caparella dba The Connection
10. South Franklin Donuts, Inc. dba Dunkin Donuts
11. Holbrook Donuts LLC dba Dunkin Donut

VOTE: 4:0

MOTION: By Mr. Lee, second by Mr. Sheehan:

I move that the Board of Selectmen approve the renewal of the following All Alcohol Package Store Licenses, effective January 1, 2017 through December 31, 2017 provided that all taxes, fees, assessments, betterments and any other municipal charges are paid to date.

1. Gregg Lake Associates, Inc. dba Highland Liquors
2. Sendhi Corp. dba Holbrook Food Mart
3. S & H Community Package, Inc. dba Holbrook Community Package
4. HaHai Liquors, Inc. dba Holbrook Liquors

VOTE: 4:0

MOTION: By Mr. Moore, second by Mr. Sheehan:

I move that the Board of Selectmen approve the renewal of the following Wine & Malt Beverage Package Store Licenses, effective January 1, 2017 through December 31, 2017 provided that all taxes, fees, assessments, betterments and any other municipal charges are paid to date.

1. Ayat Corp. dba T Square Food Shop
2. DB Express, Inc. dba Fastlane Convenience
3. ASP Convenience, Inc. dba Clerks Variety Store
4. Holbrook Beer & Wine, Inc. dba Holbrook Center Package Store

VOTE: 4:0

MOTION:

I move that the Board of Selectmen approve the renewal of the following licenses effective January 1, 2017 through December 31, 2017 provided all taxes, fees, assessments, betterments and any other municipal charges are paid to date:

The All Alcohol Club, Common Victualler, and Entertainment Licenses in the name of:

1. Building Association of Father Francis X. Bransfield Council, Knights of Columbus #5046

The All Alcohol Restaurant, Common Victualler, Entertainment, and Automatic Amusement Device Licenses in the name of:

1. Lg Jian, Inc. dba Golden Pacific Restaurant

The All Alcohol Restaurant, Common Victualler, and Entertainment Licenses in the name of:

1. Halfway Cafe, Inc. dba The Brook Kitchen & Tap

The All Alcohol Restaurant and Common Victualler Licenses in the name of:

1. JD Smith Corp. dba Smith's Restaurant

The Entertainment License in the name of:

1. JD Smith, Inc. dba Smith's Catering

The All Alcohol Restaurant License in the name of:

1. Michael Caparella dba The Connection Café

The Wine & Malt Beverage Restaurant and Common Victualler Licenses in the name of:

1. Union Street Lanes, LLC
2. ANG Pizza, Inc. dba LEGGOS
3. Ann J. Panos dba Maria's Pizzeria

The Common Victualler and Wine & Malt Beverage Package Store License in the name of:

1. Elizabeth Aiello dba Cottage Variety
- VOTE: 3:0:1 (Mr. McGaughey abstained)

MOTION by Mr. Lee, second by Mr. Sheehan:

I move that the Board of Selectmen approve the renewal of the following licenses effective January 1, 2017 through December 31, 2017 provided all taxes, fees, assessments, betterments and any other municipal charges are paid to date:

The Common Victualler License in the name of:

1. MEEDO, Inc. dba Sara's Pizza Palace
- Contingent on receipt of a Certificate of Insurance for Workers' Compensation Insurance

The All Alcohol Restaurant and Common Victualler Licenses in the name of:

1. Skewers Steakhouse, Inc. dba Skewers Steakhouse & Breakfast
- Contingent on receipt of both of the following by the Selectmen's office:
- A Certificate of Insurance for Workers' Compensation and the mandatory Liquor Liability Insurance
 - A copy of the Fire Safety Inspection Certificate signed by the Building Inspector and the Fire Chief

The All Alcohol Veterans Club, Common Victualler, Entertainment and Automatic Amusement Device Licenses in the name of:

1. Building Association of William B. Dalton Post 137 American Legion, Inc.
- Contingent on receipt of all of the following by the Selectmen's office:
- A Certificate of Insurance for Workers' Compensation and the mandatory Liquor Liability Insurance
 - A copy of the Fire Safety Inspection Certificate signed by the Building Inspector and Fire Chief
 - A check in the amount of One Thousand Eighty-Five Dollars (\$1,085.00) for the license fees

VOTE: 4:0

DEPARTMENT UPDATES:

Chief McFadden announced that the 2 new cardiac compression devices have arrived, thanked everyone for supporting Toys for Tots, and spoke about seasonal fire safety.

Director Hooke said that dispatching for Canton should begin in May or June, and the procurement of new equipment has begun. The Next Generation 911 should be in about March 1st.

Supt. Ecord said the Department is dealing with water leaks, a minor snow event, and other seasonal projects.

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of December 14, 2016*

Mr. Gordon will check with the state about by-passing the low bidder on the winter sand bid, due to a case against them.

Chief Smith said there was an armed robbery by a masked man at Fastlane Convenience. Active shooter training will continue in the spring. The recreational marijuana law takes effect on December 15th.

Treasurer Digirolamo said the tax rate has been set, and the tax bills will be out by the last week in December. Eight properties are available for auction. The resolution of the properties in Edgewood Park will be discussed with the Tax Title Attorney and Town Counsel.

Mr. Gordon thanked all of those involved in making the Annual Festival of Lights a success and Omni Cable on South Street for giving the Town some nice office furniture.

MOTION: At 8:00 pm, to adjourn the meeting

VOTE: 4:0

Daniel F. Moriarty, III, Clerk

Documents:

License renewal list

Minutes

T Square Food Shop application

Agreement for Atty. Bobrowski's services

Lottery Commission letter

Tri Town contract with CDM Smith, Inc.